

Setting up ICHT projects on the Life QI system:

To create an account please log on to: www.lifeqisystem.com Please use your NHS email account. If you have not received an email following sign up on the site please check your junk mail.

When setting up a project on 'Life' please follow the guidance below:

Start a New Project (+)

General Information

Title: catchy, shorter version of aim! Please start with:
ICHT: *Your title*

Status: click to close/archive project.

Location: Please include full location address as would appear on patient letter

Start and end dates: Start and end dates can be amended during project. Start small and expand if needed.

Tags: Please include as a minimum:
ICHT, Imperial College, Hospital Trust, Site, Division, Directorate, Ward/area, Key words

Who can view this project?:

- Viewed by all
- Viewed only by lead organisation staff and team members
- Viewed only by team members

Life was created to share Improvement (QI) projects. At different stages of your project you may want to share more or less. Ideally a completed project should be shared: 'viewed by all'

Team Members

Who can view this project?: Visible to non-NHS staff?: No

Team: Hannah Parker from Imperial College Healthcare NHS Trust
 Confirmed View and edit Remove Edit

Project Lead: Hannah Parker

Lead Organisation: Imperial College Healthcare NI

Executive Sponsor: Type here

Exec sponsor at Imperial not set up. Please ignore.

Please note: ICHT Information Governance policy applies: Do not under any circumstance upload patient identifiable/sensitive information anywhere on the system.

Add team members who are already registered with 'Life' and prompt those you want on your project to get a login.